**Sprint 5 Meeting Minutes**

**for the**

**SIUE Department of Computer Science**

**CS425 / CS499 Senior Project**

**Software Design and Implementation Courses**

**by**

**Zach Benchley, Matt Lievens, Logan Maughan, Brian Olsen**

**of**

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**Learning Outcomes-Based Assessment Database Team**

08

**Fall**

# FIRST MEETING

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| **When** | **Start Time** | **Finish Time** | **Total Time** |
| February 20, 2014 | 1700 | 1800 | 60 |

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| **Who Attended** |
| Zach Benchley (Scrum Master) |
| Matt Lievens (Database Lead) |
| Logan Maughan (Owner Proxy) |
| Brian Olsen (Quality Controller) |
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| **Agenda** |
| Discuss what tasks needed to be accomplished for sprint 5.  Assign Tasks to be accomplished.  Set up backlog |
| **Meeting Notes** |
| Accomplishments:   * Discuss what tasks needed to be accomplished for sprint 5. * Assign Tasks to be accomplished. * Set up backlog   Goals:   1. Begin work for Sprint 5 |

# SECOND MEETING

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| **When** | **Start Time** | **Finish Time** | **Total Time** |
| February 27, 2014 | 1700 | 1730 | 30 |

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| **Who Attended** |
| Zach Benchley (Scrum Master) |
| Matt Lievens (Database Lead) |
| Logan Maughan (Owner Proxy) |
| Brian Olsen (Quality Controller) |
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| **Agenda** |
| Discuss Current Code Reviews   * Matt * Logan   Discuss any issues this week. |
| **Meeting Notes** |
| Accomplishments:   * Discussed changes that need to be made   + Matt     - Remove unnecessary overridden methods.     - Better code commenting needed     - Take out the “ass” in our code   + Logan     - Add line Spacing     - Add commenting to initialize methods in controllers     - Remove feedback code from controller. * Discussed any issues this could bring to our code development.   Goals:   1. Continue work for Sprint 5 |

# THIRD MEETING

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| **When** | **Start Time** | **Finish Time** | **Total Time** |
| March 6, 2014 | 1700 | 1745 | 45 |

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| **Who Attended** |
| Zach Benchley (Scrum Master) |
| Matt Lievens (Database Lead) |
| Logan Maughan (Owner Proxy) |
| Brian Olsen (Quality Controller) |

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| **Agenda** |
| Discuss Work Items for Spring Break   * Status Report * Discuss any possible issues.   Finish up the documentation for sprint 5   * Verify times were correct * Verify all tasks and goals were met * Update Tasks and Project backlog |
| **Meeting Notes** |
| Accomplishments:   * Discussed the work we plan to accomplish over spring break. * Verified times were correct * Verify all tasks and goals were met * Update Tasks and Project backlog   Goals:   1. Work on the Status Report    1. Zach       1. Graphs       2. Remaining Effort       3. Process Execution Evaluation    2. Logan       1. Person Hour Summary       2. Sprint Summary       3. Major Changes       4. Client Requirements Evaluation    3. Brian       1. Work accomplished       2. Work Produced       3. Risk Summary       4. Software Engineering Evaluation    4. Matt       1. To-Do List       2. Team Consensus       3. Communication & Self-Management Evaluation |

# Total Meeting minutes

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| **Total Time** |
| 135 min (2.25 hours ) |